Permit #F00142676

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00142676 **Type of Permit:** FILMING **Release Date:** 09/24/2018

Production Company	KCET/COMMUNITY TELEVISION OF SOUTHERN CALIFORNIA
Insured Company Name	KCET/COMMUNITY TELEVISION OF SOUTHERN CALIFORNIA
Contact Phone No. 1	323-666-6500
Contact Phone No. 2	
Fax	4401 SUNSET BLVD
Address	LOS ANGELES, California 90027
Production Title	WRAPS FOR MUST SEE MOVIES
Type of Production	Documentary

Producer	Angela Boisvert
Director	n/a n/a
1st AD	n/a n/a
Production Manager	Kathy Kasaba
FilmL.A. Coordinator	Cody Penwell
Location Manager	Kathy Kasaba
Primary Phone	Mobile - 818-438-0885
Secondary Phone	
Location Assistant	n/a n/a
Primary Phone	Mobile - n/a
Secondary Phone	

Fees

Notification Charge	$114.00
FILMLA NON-REFUNDABLE MODIFIED PERMIT APPLICATION FEE	$54.00
SANTA MONICA STUDENT/NON-PROFIT FILM/VIDEO APPLICATION FEE	$126.96

Total Permit Fee $294.96

Number of Locations 1

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Summary Information — Location

Permit Number	F00142676	**Location Manager**	Kathy Kasaba
Production Company	KCET/COMMUNITY TELEVISION OF S...	Primary Phone	Mobile - 818-438-0885
Insured Company	KCET/COMMUNITY TELEVISION OF S...	Secondary Phone	
Production Title	WRAPS FOR MUST SEE MOVIES		

Location Address 1328 Montana Avenue, Santa Monica, CA, 90403

Location Type Theater

Film Dates 9/25/2018 - 9/25/2018 10:00 - 18:00 1 day

Open or Closed to the Public Closed

Generic Conditions
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
Community Survey Required
Equipment staging and vehicles may park on one side of the street only.
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No steps from trailers, trucks or motorhomes may be facing road
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents
F00142676-LOI_1.pdf
09-25-18 KCET reserving parking meters in front of Aero - O.pdf
NO SIGNAGE IN SANTA MONICA.pdf
Guidelines for Use of Parking Lots in the City of Santa Monica.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	10
Cube Trucks	1
Vans	1

Personnel on Location

Type	Quantity
Cast	1
Crew	10

Filming Activities Interior Dialogue;

Jurisdiction **Political:** City of Santa Monica **Police:** Santa Monica Police Department **Fire:** Santa Monica Fire Department

Approvals SANTA MONICA - PUBLIC WORKS DEPARTMENT Thomas Check

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Location

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SANTA MONICA POLICE DEPARTMENT — Cody Green

Coordinator Note no officer needed

Coordinator Note No posting of production/directional signs allowed on public property.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Other Location
813 15th St, Santa Monica, CA, 90403

Posting "No Parking" signs E/S MONTANA AVE., EUCLID CT. - 100' SOUTHWEST METERS IN FRONT OF THEATER: METER NUMBERS 1300, 1306, 1308, 1310

Approximate Footage County Parking **Log Number**

Date(s) 9/25/2018 to 9/25/2018 **Time(s)** 10:00 to 18:00

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Kathy Kasaba
Director, Production Management
(747) 201-5460
kkasaba@kcet.org

To FilmLA
Re: Shoot at Aero Theater on Tuesday, September 25, 2018

KCET will be shooting **inside** the Aero Theater on Tuesday, September 25, 2018. The crew will be arriving around 11am and departing no later than 6pm that same day. We will be recording 'wraps' (1 min intros/extros for 14 films). Pete Hammond will be the host.

We are requesting 10 parking metered parking spaces in front of the theater and across the street for convenience of crew and unloading equipment – which will be a digital camera, audio, lighting, prompter unit, makeup case and table and a chair.

Our crew will consist of a DP, Sound, Gaffer, PA, Prompter Op, Makeup Artist, Producer, Production Manager and Assistant – and of course our talent , Pete Hammond.

If you need additional detail – please let me know.

Kathy Kasaba
Production Manager
KCETLink

NO PERMIT

City of Santa Monica

Public Works Department
Film Permit Office
1685 Main Street, Room 113
Santa Monica, CA 90401
Phone: (310) 458-8737 / Fax: (310) 576-3598
www.smgov.net/filming

Attachment H

Signatures for Parking related to Filming Activity

Street parking related to filming activity is limited to equipment and vehicles used to conduct filming activities. Other vehicles involved with film production, such as personal vehicles, cast trailers, and crew vehicles must park on private property or in off-street parking facilities.

Street parking related to filming activity requires written approval from the business or residence in front of the parking space. The names, addresses, and signatures of affected businesses and residences must be provided on this form and submitted with the parking plan. For multi-unit buildings, the signature of the property manager meets this requirement.

Street parking in a Preferential Permit Parking Zone requires written approval of the residence in front of the parking space. For multi-unit residential buildings, the signature of each unit is required.

Dear Resident/Business Owner/Property Manager:

KCET Link (production company) is in the process of applying for a permit to film in the City of Santa Monica.

KCET Link (production company) is planning to film scenes for Must See "AERO Theater" (film title) at 1328 Montana Ave (filming address)

Proposed date(s): 9-25-18 (TUES) hours: from 10A to 6P

Production Company Contact: Kathy Kasaba

If you have no objection to parking in front of your residence or business, please provide your signature below next you your address.

METER NO.	ADDRESS	NAME	TELEPHONE	SIGNATURE
1312/1310	1328 Montana Ave	Aero Theater	Nancy Winters 323-645-4949	

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City of Santa Monica

Transportation Engineering & Management Division

Post Office Box 2200, Santa Monica, California 90407-2200

NOTICE

To: Applicants for Film Permits in the City of Santa Monica

From: Transportation Engineering & Management Division

Subjects: Directional and Other Signs

Use of Temporary No Parking Signs

Please be advised that the posting of advertising, directional or other types of signs in, or visible from, public rights-of-way is prohibited by Chapter 9.52 of the Santa Monica Municipal Code. Any such signs will be removed and destroyed by City forces. And, you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

Temporary No Parking signs are available to facilitate your filming activities from the Public Works Permit Counter. You are responsible for the installation and removal of such signs. You will be provided with a sheet of instructions when you pick up the signs. Temporary No Parking signs must be removed immediately after your film shoot is completed. Any Temporary No Parking signs not promptly removed will be removed by City forces. And you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

In order to avoid such problems, we respectfully request your voluntary compliance.

Should you have questions, please contact the Transportation Engineering & Management Division at (310) 458-8291 or traffic.engineering@smgov.net.

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CONDITIONS FOR USE OF PARKING LOTS FOR FILMINGS, PHOTOSHOOTS, AND BASECAMPS IN THE CITY OF SANTA MONICA

****These conditions only apply to production companies approved to use City-owned lots and do not imply permission to use any City lot****

1. Available Lots:
    a. The ONLY lots available for rental are Beach Lots 4 and 5 South, and Beach Lots 1 North through 8 North. There are no exceptions. Requested parking lot(s) must be clearly stated in the base camp/crew parking portion of your Film LA. permit. Applying for a Film L.A permit does not guarantee use of the parking lots. The City of Santa Monica Parking Department has final authorization regarding use of the parking lots. A parking application must be submitted to the Parking Department in addition to the submittal of the Film L.A permit.

2. Space Availability:
    a. The amount of spaces available for purchase can vary depending on the time of year. As a starting point, no production company may rent out more than half the available spaces of any lot. During certain times of the year (i.e. spring break, summer, any other special events, etc.), additional restrictions will apply regarding space availability, if any.

3. Restrictions:
    a. The production company can only use the spaces that have been purchased and reserved for them.
    b. Parking must be finalized no later than 72 business hours before the production date. There will be no adding of spaces after that time or on the day of filming.
    c. The RESERVED area will be set up the night before by the parking operator, usually at 10pm. There is no guarantee that there will be not be any vehicles already parked in the RESERVED area by the shoot date. It is the production company's responsibility to ensure no other vehicles park in the RESERVED area upon possession of the space. The City merely sells the spaces and sections it off.
    d. At no time can the production company extend the basecamp or deny transient parkers access to the parking lot.

4. Basecamps/Reserved Parking:
    a. Production companies must park all vehicles and materials/equipment within their RESERVED event space. Any vehicles parked outside the event space will need to show proof of payment of the Daily parking rate for that individual vehicle or become subject to citation.

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b. Depending on the size and location of the RESERVED area, production companies may be required to pay for any parking spaces used to divert traffic around the RESERVED area. This is to prevent traffic from driving through the RESERVED area and to keep the traffic flowing smoothly within the lot. These spaces are also procured at the RESERVED rate of 3x the Daily rate.

5. Unreserved Parking:
   a. Production companies may purchase UNRESERVED parking for vehicles they wish to park outside their event space. The UNRESERVED parking is the Daily rate of the lot for that specific date and will allow the parker to stay past sunset.
   b. UNRESERVED parking is for the parking of vehicles ONLY. The production company may not use UNRESERVED parking for setting up any basecamp activities such as tents, chairs, wardrobe, generators, storing of materials, etc.
   c. The purchase of UNRESERVED permits requires the production company to pick up the permits from the City parking office, however, payment is still made directly to Film LA.
   d. The UNRESERVED parking permit must be displayed in the vehicle upon entering the lot and must be displayed in the vehicle at all times. Failure to display the permit is subject to citation. UNRESERVED parking is on a first-come, first-serve basis and does not guarantee a parking space in the lot.

6. Pay-Upon-Entry:
   a. Production companies also have the option to Pay-upon-entry at any City facility. This is only for productions that do not need any basecamp or RESERVED parking.
   b. Paying-upon-entry is for productions that wish to have all their vehicles pay at the cashier booth or pay machine upon entering the lot on the day of production.
   c. Production companies are prohibited from purchasing extra spaces to set up any basecamp activity. Paying-upon-entry is simply parking a vehicle and then leaving the lot.
   d. Production companies may inquire with the City of Santa Monica to confirm which City facilities are available for Pay-upon-entry.

7. Cancellation Policy:
   a. Cancellations for RESERVED parking and UNRESERVED parking must be made more than 48 business hours of production date. Cancellations made within this time period will be honored at no cost to the production company.
   b. Cancellations for RESERVED parking and UNRESERVED parking made within 48 business hours will not be honored. NO refunds will be given.
   c. Cancellations for Pay-upon-entry requires no notification as no parking fees are associated with the Film LA permit.

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